

12 September 2017

**LANYON HIGH SCHOOL GIVING EXPO  
21 SEPTEMBER 2017  
NAMADGI STUDENTS**

Dear Parents and Carers,

Namadgi students will be attending the Lanyon High School Giving Expo run by Year 9 Lanyon High School students. Our 5/6 students will walk around the stalls which explain the year 9 students' giving projects. They will be encouraged to ask questions and give feedback about each exhibition.

**Permission notes need to be returned to the school by Tuesday 19 September 2017.**

Teachers accompanying students on the excursion will be: Ben White, Greg Dunnet and Heather MacDonald

<b>Date of excursion:</b>	<b>21 September 2017</b>
<b>Venue:</b>	<b>Lanyon High School</b>
<b>Time of departure:</b>	<b>9.45am</b>
<b>Time of return:</b>	<b>11.15am</b>
<b>Cost:</b>	<b>Nil</b>
<b>Method of transport:</b>	<b>Bus</b>
<b>Activities to be undertaken:</b>	<b>Giving Expo</b>
<b>Permission note to be returned by:</b>	<b>Tuesday 19 September 2017</b>
<b>What to wear:</b>	<b>School Uniform</b>

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

*In the case of unacceptable or dangerous behaviour, arrangements may be made to exclude a child or arrange for them to be sent home at the expense of the parents.*

*If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education and Training Directorate (ETD) (Bonython Primary School). This information is necessary for us to manage student participation and attendance at the event, and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to attend/participate in the event. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. While we will not usually disclose this information to third parties, we may share this information with other public (i.e. government) and non-government schools in the case of inter-school or inter-state state events in order to manage the event effectively. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.*

Regards,

Ben White  
Namadgi Executive Teacher

**PERMISSION NOTE**  
**LANYON HIGH SCHOOL GIVING EXPO**  
**21 SEPTEMBER 2017**  
**NAMADGI STUDENTS**  
*(Please return to the school by 19 September 2017)*

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the excursion to the **Lanyon High School Giving Expo**.

I/We authorise the school to make arrangements for the welfare of the student (including medical or surgical treatment), in an emergency.

I/We agree to meet the costs associated with any emergency arrangements made by the school - free ambulance transportation only applies in the ACT.

I/We agree to the student travelling by bus.

I/We have read the above information regarding this excursion and understand what it contains.

Full Name of Parent/Guardian (Please Print) \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Emergency contact number on the day: \_\_\_\_\_

**MEDICAL INFORMATION AND UPDATE  
LANYON HIGH SCHOOL GIVING EXPO  
21 SEPTEMBER 2017  
NAMADGI STUDENTS**

*(Please return to the school with permission note by 19 September 2017)*

The school has your child's medical information on the Annual Medical Form which will be taken by the school on the excursion. We do understand however, that children's medical conditions can change or they may be suffering from temporary conditions. The questions below help us to ensure we have the most up to date information for the excursion detailed above. It is important that we are advised of any changes to your child's medical details prior to the excursion. Please carefully read the questions below, choose the appropriate answer, sign and return to the school with the permission note and payment. If you have any questions about what is contained on your child's Annual Medical Form, please contact the Front Office on 6142 0640 for assistance.

***If the changes to the Annual Medical Form are permanent or long term, it is important you contact the school to complete/update this form.***

Name of student: \_\_\_\_\_ Class: \_\_\_\_\_

**No medical conditions and no changes:** I have completed the Annual Medical Form and there were no medical conditions to report. This has not changed.

**Medical conditions reported but these have not changed:** I have completed the Annual Medical Form and reported medical conditions. The conditions and the treatment plan have not changed.

Additional details (if required) \_\_\_\_\_

**There are changes to the Annual Medical Report:** I have completed the Annual Medical Form and there are changes to my child's medical conditions. Please complete below the details of the medical condition and the treatment required.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Full Name of Parent/Guardian (Please Print) \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_