

2 November 2020

**GRADUATION ACTIVITY
YEAR 6 STUDENTS
WEDNESDAY 16 DECEMBER 2020**

Dear Parents/Carers,

On Wednesday 16 December, following the formal graduation ceremony, the Year 6 students and their teachers will spend the day at Laser Tag at Belconnen. While there, we will be having a pizza lunch. This is an opportunity for graduating students to spend time with their year group and reflect upon their primary school achievements. We will be leaving school at approximately 11.00am and returning at approximately 3.00pm.

Please list any dietary requirements for your child on the permission note attached.

To assist us with planning and preparation of the excursion, ***permission notes need to be returned to the school by 2 December 2020.*** There is no cost for this excursion as funds raised throughout the year will subsidise this experience.

Date of excursion:	16 December 2020
Venue:	Laser Tag, Belconnen
Time of departure:	11.00am
Time of return:	3.00pm
Cost:	Nil
Method of transport:	Bus
Permission note to be returned by:	2 December 2020
What to wear:	School uniform and appropriate footwear
What to bring:	Drink bottle

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

In the case of unacceptable or dangerous behaviour, arrangements may be made to exclude a child or arrange for them to be sent home at the expense of the parents.

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education and Training Directorate (ETD) (Bonython Primary School). This information is necessary for us to manage student participation and attendance at the event, and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to attend/participate in the event. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. While we will not usually disclose this information to third parties, we may share this information with other public (i.e. government) and non-government schools in the case of inter-school or inter-state state events in order to manage the event effectively. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.

Regards,

Marissa Owens and Emily Howland
Year 5/6 Executive Teachers

PERMISSION NOTE

**GRADUATION ACTIVITY
YEAR 6 STUDENTS**

WEDNESDAY 16 DECEMBER 2020

(Please return to the school by 2 December 2020)

I give permission for my child _____ in class _____ to attend the excursion to the **Laser Tag, Belconnen**.

I/We authorise the school to make arrangements for the welfare of the student (including medical or surgical treatment), in an emergency.

I/We agree to meet the costs associated with any emergency arrangements made by the school - free ambulance transportation only applies in the ACT.

I/We agree to the student travelling by bus.

I/We have read the above information regarding this excursion and understand what it contains.

Dietary requirements (if any): _____

Full Name of Parent/Guardian (Please Print) _____

Signature of Parent/Guardian _____ Date _____

Emergency contact number on the day: _____

MEDICAL INFORMATION AND UPDATE

GRADUATION ACTIVITY

YEAR 6 STUDENTS

WEDNESDAY 16 DECEMBER 2020

(Please return to the school with permission note)

The school has your child’s medical information on the Annual Medical Form which will be taken by the school on the excursion. We do understand however, that children’s medical conditions can change or they may be suffering from temporary conditions. The questions below help us to ensure we have the most up to date information for the excursion detailed above. It is important that we are advised of any changes to your child’s medical details prior to the excursion. Please carefully read the questions below, choose the appropriate answer, sign and return to the school with the permission note and payment. If you have any questions about what is contained on your child’s Annual Medical Form, please contact the Front Office on 6142 0640 for assistance.

If the changes to the Annual Medical Form are permanent or long term, it is important you contact the school to complete/update this form.

Name of student: _____ Class: _____

No medical conditions and no changes: I have completed the Annual Medical Form and there were no medical conditions to report. This has not changed.

Medical conditions reported but these have not changed: I have completed the Annual Medical Form and reported medical conditions. The conditions and the treatment plan have not changed.

Additional details (if required) _____

There are changes to the Annual Medical Report: I have completed the Annual Medical Form and there are changes to my child’s medical conditions. Please complete below the details of the medical condition and the treatment required.

Full Name of Parent/Guardian (Please Print) _____

Signature of Parent/Guardian _____ Date _____