



**EXCURSION INFORMATION FOR PARENTS - SONGLINES PROGRAM AT BIRRIAGI  
POSSUMS TUESDAY 18<sup>TH</sup> OCTOBER 2022  
ECHIDNAS FRIDAY 21<sup>ST</sup> OCTOBER 2022**

Dear Parents and Carers,

We are excited to offer our preschool students an opportunity to engage in a day program at Birrigai Outdoor school. We will spend time Connecting on Country through songs and walks and have time for bush play.

The following details relate to an educational excursion to Birrigai which is being organised for the Possums and Echidnas.

Excursion information (Education and Care Services National Regulations, Reg 102):

**Event title:** Songlines Program at Birrigai

**Venue details:** Birrigai outdoor school

**Date:** POSSUMS- Tuesday 18th October 2022 and ECHIDNAS Friday 21st October 2022 (Week 2, Term 4)

**Purpose of excursion:** part of our focus on acknowledging country and connecting with the natural world.

**Activities:** Students go on a bushwalk, learning the land and care for country, singing and mapping their observations as they travel. Enjoy meeting together and cooking at Birrigai's community campfire and share stories.

**Departure time:** 915am

**Return time:** 2pm

**Mode of transport:** Bus

**Food requirements:** Children will be provided with a Birrigai biscuit (ANZAC biscuit). They will need to pack their own lunch, snack, drink bottle and hat.

**What to wear:** Appropriate clothing for outdoor activities including running shoes. No dresses or skirts.

**Educators attending with Possums:** Veronica Wootten, Amanda Hawkins, Jenny Morison, Chantel Cantwell and Charlotte Popple

**Educators attending with Echidnas:** Veronica Wootten, Amanda Hawkins, Lauren Gum, Rachel Brice and Charlotte Popple

**Anticipated number of children attending:** 22 children per preschool group

**Educator to child ratio:** 1:5 ratio will be maintained with additional grownups supporting the excursion.

**Anticipated number of volunteers/preservice teachers:** 0

**Total cost of excursion:** \$25 (cost of bus and contribution to the program)

*The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.*

**Notes and money to front office by:** 23<sup>rd</sup> of September 2022

**Excursion Risk Assessment:** Available at the front office. Emergency contacts and procedures are in place in the event of an emergency. Should you need to make contact with the group on excursion day, please contact the Reception at Birrigai Outdoor School – 6205 2006.

**Contingency:** If this excursion needs to be either postponed or cancelled, parents and carers will be informed within a reasonable timeframe and future arrangements may be made. Our communication channels are Bonython Facebook page and SeeSaw announcements.

**Behavioural expectations-** While on this excursion, students are expected to adhere to the Bonython Primary School values (success skills) by demonstrating Grit, showing Integrity, embracing Diversity, having Empathy and Self managing.

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.*

*Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

Kind Regards,

Veronica Wootten and Amanda Hawkins  
2022 Little Burra Team

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**POSSUMS TUESDAY 18<sup>TH</sup> OCTOBER 2022**  
**ECHIDNAS Friday 21<sup>ST</sup> October 2022**

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the Bonython Primary School excursion to **Birrigai Outdoor School** on Tuesday 18<sup>th</sup> October 2022 and/or Friday 21<sup>st</sup> October 2022 travelling by bus. I agree that in the event of the excursion being postponed my child can attend on a revised date.

*I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.*

*I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes  No

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes  No

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes  No

If yes, please provide these details

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Please provide the following information:

Medicare No: \_\_\_\_\_

Private Health Fund: \_\_\_\_\_ Membership No \_\_\_\_\_

Ambulance Fund: \_\_\_\_\_

Parents are responsible for ambulance costs outside the ACT.

Name of Parent/Carer: (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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I am paying the amount of \$ \_\_\_\_\_

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_

**Electronic Funds Transfer** to our bank account

Acct name:	Bonython Primary School Management Account
BSB:	032 777
Acct no:	001041
Reference:	Please include your <b>child's name</b> and Activity Name

**Quick Web** (*Visit the school website. Click on the payment tab which will take you to a secure Westpac Website to complete the payment.*)

**Cash or Cheque** at the school office

**EFTPOS** via card at school

**Credit Card** – by telephone to the school office, via the payment tab on our school website or by completing your details below and returning to the school office

Child's Name _____	Class _____	Excursion to: Birrgai Outdoor School
VISA <input type="checkbox"/>	MASTERCARD <input type="checkbox"/>	
NAME ON CARD .....		
EXP DATE ..... AMOUNT .....		
SIGNATURE .....		
CARD NO	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

*If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.*